



STATE OF DELAWARE
OFFICE OF THE GOVERNOR
TATNALL BUILDING, SECOND FLOOR
WILLIAM PENN STREET, DOVER, DE 19901

JACK A. MARKELL
GOVERNOR

PHONE: 302-744-4101
FAX: 302-739-2775

August 31, 2009

Representative Gregory F. Lavelle
500 Whitby Drive
Wilmington, Delaware 19803

Dear Representative Lavelle:

I am in receipt of your Freedom of Information Act ("FOIA") request directed to the Office of the Governor, in which you seek "copies of the contract with Vince Meconi" and other related materials.

There is no contract between Mr. Meconi and the State of Delaware or any of its agencies. While there is no contract to produce in response to your FOIA request and the State is not otherwise required to create such documents in response to a request, I can provide the following additional information responsive to the areas of inquiry reflected in your request.

Mr. Meconi was hired as a casual-seasonal employee of the Office of the Governor. Mr. Meconi is designated as a "Project Assistance" casual-seasonal employee, as specified in 29 DEL. C. § 5903(17)a.5.

While Mr. Meconi's expected duties and performance measures have not been formalized in any contract, his services as a casual-seasonal employee have involved coordination of state agency efforts to procure grants and other financing available under the American Recovery and Reinvestment Act of 2009.

Like all casual-seasonal employees, the hours Mr. Meconi is required to work are determined by his agency, in this case the Office of the Governor, within the limitations of Delaware and federal law. As with other casual-seasonal employees, Mr. Meconi does not receive paid vacation.

Enclosed please find documents responsive to your request for "any other papers and documents related to the hiring and employment of Mr. Meconi, in the

Representative Gregory F. Lavelle

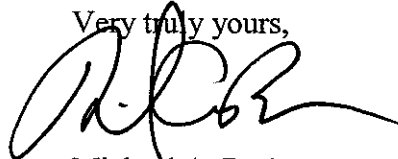
August 31, 2009

Page 2

aforementioned consultant position." Please note that, given the breadth of that specific request, I have excluded a limited number of personnel documents that implicate Mr. Meconi's personal privacy (*e.g.*, tax forms) and that are not public records under FOIA. 29 DEL. C. § 10002(g)(1).

If you have any questions about the foregoing, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read 'M. Barlow', with a long horizontal flourish extending to the right.

Michael A. Barlow
Legal Counsel

Robbins Denise (OMB)

From: Mifflin Trudy M. (OMB)
Sent: Monday, March 16, 2009 3:39 PM
To: Millman Pam (Governor)
Cc: Robbins Denise (OMB)
Subject: RE: Casual/Seasonal Hire

Thanks

Trudy Mifflin

Human Resources Manager
Office of Management and Budget
122 William Penn Street
Suite 101
Haslet Building, First Floor
Dover, DE 19901
SLC - D340A
Office: 302.739.3613
Fax: 302.739.1181

From: Millman Pam (Governor)
Sent: Monday, March 16, 2009 3:10 PM
To: Mifflin Trudy M. (OMB)
Subject: Casual/Seasonal Hire

Hi Trudy,

Per our telephone conversation this afternoon, please use 03/08/09, as the start date for Vince Meconi. As soon as I get his approved timesheet, I will forward it.

Thank you again for your help!

Pam.

Pam Millman
Office Manager
Office of the Governor
Tatnall Building, 2nd Floor
William Penn Street
Dover, DE 19901
Telephone: 302-744-4000
Fax: 302-739-2775

3/16/2009

302-739-4204

From: Millman Pam (Governor)
Sent: Monday, March 16, 2009 12:08 PM
To: Visalli Ann (OMB)
Subject: RE: cas/seas hire in the Gov's Office

Good Afternoon Ann!

Is Dana aware of this casual/seasonal new hire? I need to contact her in order to get him processed in the current payroll and just wanted to make sure that she had the position number, etc.

Thank you!
Pam

From: Visalli Ann (OMB)
Sent: Wednesday, March 11, 2009 11:35 PM
To: Millman Pam (Governor)
Subject: Re: cas/seas hire in the Gov's Office

Hi, time sheet is fine. He probably will have hours this week. He lives in wilm. Probably should just get him a lap top to use considering you have so little space. He reports to Tom (unless Tom has him report to Matt). Thanks

From: Millman Pam (Governor)
To: Visalli Ann (OMB)
Sent: Wed Mar 11 10:15:08 2009
Subject: RE: cas/seas hire in the Gov's Office

Good Morning Ann,

I will take care of contacting Vince Meconi. What did you have in mind for a start date? The hourly salary comes out to \$38.46. I can just ask him to submit a timesheet (the same as other hourly employees), if that's OK with you. Will he be working out of the Wilmington Office or here in Dover? (Sorry for all of the questions, but I want to be clear when I speak with him!!) I will have to have help from Vicki to get him into PHRST - I do not have full control over the payroll yet - that will be after the next pay cycle.

Thanks so much Ann!!

Pam

From: Visalli Ann (OMB)
Sent: Tuesday, March 10, 2009 9:08 PM
To: Millman Pam (Governor)
Subject: cas/seas hire in the Gov's Office

Hi Pam,
At the request of the Governor's Office, I have approved the hiring of a casual seasonal employee, in the office of the Governor, to assist with the administration and oversight of the federal stimulus money. This approval does not to extend beyond June 30th, 2009. The hourly rate I approved should be the hourly equivalent of \$75,000 per year. Pam, the candidate selected by the Governor's Office is Vince Meconi. If you wouldn't mind contacting him at vmeconi@verizon.net to go over payroll information, start date, time keeping information, etc. that would be great.

Thanks

*Ann Shepard Visalli, Director
Office of Management and Budget
302-739-4204*

3/16/2009

Barlow Michael (Governor)

From: Visalli Ann (OMB)
Sent: Monday, August 10, 2009 2:10 PM
To: Barlow Michael (Governor)
Subject: FW: cas/seas hire in the Gov's Office

Ann Shepard Visalli, Director
Delaware Office of Management and Budget
302-739-4204

From: Visalli Ann (OMB)
Sent: Monday, March 16, 2009 1:11 PM
To: Millman Pam (Governor)
Cc: Jefferson Dana J (OMB)
Subject: RE: cas/seas hire in the Gov's Office

Hi Dana is aware and should be able to help you. You can use any of the casual seasonal position I think.

*Ann Shepard Visalli, Director
Office of Management and Budget
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From: Millman Pam (Governor)
To: Visalli Ann (OMB)
Sent: Wed Mar 11 10:15:08 2009
Subject: RE: cas/seas hire in the Gov's Office
Good Morning Ann,

Robbins Denise (OMB)

From: Mifflin Trudy M. (OMB)
Sent: Monday, March 16, 2009 3:09 PM
To: Robbins Denise (OMB)
Cc: Millman Pam (Governor)
Subject: FW: cas/seas hire in the Gov's Office

Denise,

This is the information we discussed. Pam said she will contact me with a definitive hire date. She said his is working in Wilmington. I'm not certain who the transferring agency or contact is; Pam may also have that information. Let me and/or Pam know if you need any additional information.

Pam, we'll need the information as soon as possible to process for this payroll. Thanks

Trudy Mifflin

Human Resources Manager
Office of Management and Budget
122 William Penn Street
Suite 101
Haslet Building, First Floor
Dover, DE 19901
SLC - D340A
Office: 302.739.3613
Fax: 302.739.1181

From: Millman Pam (Governor)
Sent: Monday, March 16, 2009 1:29 PM
To: Mifflin Trudy M. (OMB)
Subject: FW: cas/seas hire in the Gov's Office

From: Jefferson Dana J (OMB)
Sent: Monday, March 16, 2009 1:14 PM
To: Visalli Ann (OMB); Millman Pam (Governor)
Subject: RE: cas/seas hire in the Gov's Office

Pam,
Let me know if you need Trudy to do the transaction. Otherwise, I'd recommend you place him in BP#65389. Dana

From: Visalli Ann (OMB)
Sent: Monday, March 16, 2009 1:11 PM
To: Millman Pam (Governor)
Cc: Jefferson Dana J (OMB)
Subject: RE: cas/seas hire in the Gov's Office

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*Ann Shepard Visalli, Director
Office of Management and Budget*

3/16/2009

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Thanks so much Ann!!

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Sent: Tuesday, March 10, 2009 9:08 PM
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Thanks

*Ann Shepard Visalli, Director
Office of Management and Budget
302-739-4204*

Barlow Michael (Governor)

From: Visalli Ann (OMB)
Sent: Monday, August 10, 2009 2:05 PM
To: Barlow Michael (Governor)
Subject: FW: Vince Meconi

Ann Shepard Visalli, Director
Delaware Office of Management and Budget
302-739-4204

From: Denn Matthew (Lt Governor)
Sent: Tuesday, July 21, 2009 6:19 AM
To: Visalli Ann (OMB)
Cc: McGonigle Thomas (Governor)
Subject: Vince Meconi

Ann--Tom McGonigle asked me to follow up with you directly regarding Vince Meconi's status with the state.

As you know, the Governor asked Vince earlier this year to work as a casual/seasonal employee for the state in order to assist the state with its management of the federal stimulus package. I understand that the original expectation was that this work would be of somewhat limited duration. However, we now know that the application process for competitive federal stimulus funds will extend well into next year, and the equally important task of managing the funds we do receive will be an ongoing challenge.

Vince is the only person in the state who is currently devoted full-time to management of the federal stimulus package. He is doing a job that is being handled in other states by multiple full time employees. As we enter the fall and the state begins incurring significant reporting obligations for its stimulus funds, his work will become even more important. I therefore request that he be permitted to continue in the role that he is currently playing for the state.

Thank you.

Robbins Denise (OMB)

From: Clark Alice (DHSS)
Sent: Tuesday, March 17, 2009 1:37 PM
To: Robbins Denise (OMB)
Cc: Damore Renee (DHSS)
Subject: FW: transfer

Mr. Meconi has been transferred to you, he will not have any leave balances to transfer he was paid out. Thanks Alice

From: Damore Renee (DHSS)
Sent: Tuesday, March 17, 2009 12:39 PM
To: Clark Alice (DHSS)
Subject: FW: transfer

From: Robbins Denise (OMB)
Sent: Tuesday, March 17, 2009 12:30 PM
To: Damore Renee (DHSS)
Cc: Ben-Addi Tamara L. (OMB)
Subject: RE: transfer

I am sorry for the miscommunication; I just got out of training and realized it hadn't been sent. Attached is the transfer request and the position is unfrozen. If you wouldn't mind sending me an e-mail with a cc to Tamara once complete, we would greatly appreciate it. Thanks again for your help and if you have any questions, please feel free to call me.



PHRST Transfer
Meconi, Vincent...

672-5214

From: Damore Renee (DHSS)
Sent: Tuesday, March 17, 2009 11:17 AM
To: Robbins Denise (OMB)
Subject: transfer

I haven't seen this e-mail come through yet, I just wanted to make sure you had my e-mail spelled correctly.

Millman Pam (Governor)

From: Millman Pam (Governor)
Sent: Monday, June 15, 2009 10:39 AM
To: Visalli Ann (OMB)
Subject: RE: cas/seas hire in the Gov's Office

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

Good Morning Ann,
Can I still go with the June 30, 2009, termination date for Vince Meconi?

Thanks so much. I look forward to hearing from you.

Have a great day!
Pam

From: Visalli Ann (OMB)
Sent: Tuesday, March 10, 2009 9:08 PM
To: Millman Pam (Governor)
Subject: cas/seas hire in the Gov's Office

Hi Pam,
At the request of the Governor's Office, I have approved the hiring of a casual seasonal employee, in the office of the Governor, to assist with the administration and oversight of the federal stimulus money. This approval does not extend beyond June 30th, 2009. The hourly rate I approved should be the hourly equivalent of \$75,000 per year. Pam, the candidate selected by the Governor's Office is Vince Meconi. If you wouldn't mind contacting him at vmeconi@verizon.net to go over payroll information, start date, time keeping information, etc. that would be great.
Thanks

*Ann Shepard Visalli, Director
Office of Management and Budget
302-739-4204*

Robbins Denise (OMB)

From: Millman Pam (Governor)
Sent: Tuesday, March 17, 2009 7:36 AM
To: Robbins Denise (OMB)
Subject: RE: Meconi

Good Morning Denise!

Per Dana Jefferson, the number is BP#65389 and yes, he will be working out of Carvel. Not sure what you mean by "casual/seasonal category (sorry!!)...give me a choice!! Ha-ha!!

Pam

From: Robbins Denise (OMB)
Sent: Tuesday, March 17, 2009 7:24 AM
To: Millman Pam (Governor)
Cc: Mifflin Trudy M. (OMB)
Subject: Meconi

Hi Pam,

I am working on the transfer request for Vincent Meconi and I need to know the position number we are putting him in and the name of the building he will be working out of (Carvel I assume?) Also do you know what casual/seasonal category they want to use?

Thanks,
Denise

To: Scoglietti Robert (OMB)

Subject: Meconi

Hi Bert,

I had only approved the contract for Vince through June 30th. What exactly is he working on? Do we have any documentation of what he has done? Do we still need him on contract?

*Ann Shepard Visalli, Director
Office of Management and Budget
302-739-4204*

Millman Pam (Governor)

From: Visalli Ann (OMB)
Sent: Monday, July 06, 2009 10:17 AM
To: Millman Pam (Governor)
Subject: Re: Meconi

Ok, so maybe just follow up with mcgonigle on Vince.

From: Millman Pam (Governor)
To: Visalli Ann (OMB)
Sent: Mon Jul 06 10:14:07 2009
Subject: RE: Meconi

Ann,
He is Governor's Office.

Thanks,
Pam

From: Visalli Ann (OMB)
Sent: Monday, July 06, 2009 10:12 AM
To: Millman Pam (Governor)
Subject: Fw: Meconi

Fyi, where does the salary for vince come from? Omb or Gov's office?

From: Scoglietti Robert (OMB)
To: Visalli Ann (OMB)
Sent: Mon Jul 06 09:51:33 2009
Subject: RE: Meconi

Good morning Ann
Primarily, Vince is handling the following:

- Grant research
- Communications/coordination with the delegation
- Staffing the Lt Gov for meetings, preparing talking points
- Maintaining the master list of funding
- Coordination with non-state entities
- Maintaining the eligibility list for stimulus opportunities

I did speak to him last week about his future.....he was supposed to discuss with McGonigle at some point.

As far as working without him, we could manage through given Dana Rainey is starting part time tomorrow and also John Armitage and Kimberly Reinegal. However, if John is gone at the end of the summer and with potential consideration of hiring Kimberly as an analyst that would leave us pretty short, especially given the 10/10 reporting date.

Bert.

From: Visalli Ann (OMB)
Sent: Sunday, July 05, 2009 5:28 PM